



Hull Supply Co. Inc.
5117 E. Cesar Chavez
Austin, TX 78702
Phone (512) 385-1262
Fax (512) 385-0225

Dear Prospective Customer,

We look forward to doing business with you.

Your job commands a substantial commitment from us, as the majority of the material that will go into your projects is custom fabricated or is modified to your specs.

To handle the customer ordering process, we need to establish an account for your firm. To get started, we would like a credit application completed.

Please complete and return the attached credit application forms, so that we can begin bidding your jobs in our geographic area. Processing the credit application and setting up your account normally takes several days. If you have an urgent need for faster approval, please let us know so that we can fast track the approval process.

In the References Section please provide either a fax number or an email address for each of your references. We will handle your credit information with the utmost of care and privacy.

The list below details the documents that we need to set up your credit file. Please complete, sign and return the following documents to us:

- Credit Application and Personal Guaranty (pps 2-3)
- Guaranty Agreement (pg 4) signed by Owner or Officer of Company, along with copy of Guarantor's driver's license
- Information Needed to Open Account form (pg 5)
- Texas Sales and Use Tax Exemption Certificate (pg 7)
- Texas Resale Certificate (pg 8)

Please note - If there is no activity or order history within four months of application, you will not be considered to have an open account and the credit application void.

You may return the information by fax to 512-385-0225, or by email to deniseking@hullsupply.com.

Thank you,

Cheryl Collier
Accounting Manager



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CREDIT APPLICATION AND PERSONAL GUARANTY

TAX EXEMPTION CERTIFICATE AND PERSONAL GUARANTY MUST ACCOMPANY THIS DOCUMENT

AMOUNT OF CREDIT REQUESTED: _____

Applicant Company: _____

Nature Of Business: _____

Billing Address: _____

Shipping Address: _____

Phone Number: _____

Fax Number: _____ Email: _____

Owner Of Company: _____ City: _____ State: _____

President Of Company: _____ City: _____ State: _____

A/P Contact: _____ Phone: _____ Fax: _____

P/O Contact: _____ Phone: _____ Fax: _____

We have been established ____ years, as a : (check one)
[] corporation [] partnership [] sole proprietorship [] other _____
Business is a [] branch of [] division of [] subsidiary of _____ (Name of Parent Company)
Commercial bank: _____ Address: _____
Account #: _____ Line of credit? ____yes____no
Branch office phone: _____ Fax: _____
WE AUTHORIZE THE BANK TO RELEASE THIS INFORMATION TO HULL SUPPLY CO., INC AND DBA'S
*****SIGNATURE: _____ *****

CURRENT SUPPLIERS/CREDIT REFERENCES

To expedite processing, please make sure that every section is completely filled out, with no blank spaces.

We ask that you especially make sure that in the References Section you provide either a fax number or an email address for each of your references. This will enable us to rapidly comply with credit regulations, which stipulate that we must provide written requests for information to your creditors and that we receive written replies.

1) Name: _____ Address: _____
Account: _____ Phone: _____ Fax or email: _____

2) Name: _____ Address: _____
Account: _____ Phone: _____ Fax or email: _____

3 Name: _____ Address: _____
Account: _____ Phone: _____ Fax or email: _____

4) Name: _____ Address: _____
Account: _____ Phone: _____ Fax or email: _____



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CREDIT APPLICATION AND PERSONAL GUARANTY (Cont.)

TERMS

Applicant certifies that all information provided is correct and complete.

Applicant authorizes Hull Supply Company, Inc. and its divisions, Lamrite Complete, Hull Services, and Hull Access Controls, referred to collectively as Hull Supply Company, Inc., to make inquiries into credit information and authorizes the delivery of such credit information to Hull Supply Company, Inc.

Applicant company understands that Hull Supply Company, Inc. has terms of **Net 30 Days** and agrees to pay for all items delivered according to these terms. Applicant agrees to pay 18% simple interest on all sums due for more than 30 days.

If Applicant's account is ever placed for collection, Applicant agrees, in advance, to pay all collection and/or attorney fees associated with the collection, including all other sums outstanding on the account.

In consideration of Hull Supply Company, Inc. extending credit to Applicant, Guarantor agrees to unconditionally pay the debt of Applicant.

Date: _____

Name: _____

Signature: _____

Title: _____



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GUARANTY AGREEMENT (LETTER OF GUARANTEE)

- 1) This is a guaranty from _____ (Guarantor) to Hull Supply Company, Inc. and its divisions, Lamrite Complete, Hull Services, and Hull Access Controls, which shall be referred to as Hull Supply Company, Inc.
2) Guarantor is making this guaranty in order to induce Hull Supply Company, Inc. into granting credit to _____ (Applicant for Credit).
3) Guarantor is a principal in Applicant.
4) Guarantor understands that one of the primary considerations for Hull Supply Company, Inc. granting credit to applicant is the fact that Guarantor is executing this guaranty for the benefit of Hull Supply Company, Inc., and, but for such guaranty, credit would not be extended.
5) In consideration of Hull Supply Company, Inc. extending credit to Applicant, and for other good and valuable considerations received, Guarantor, who intends to be legally bound and guaranties to Hull Supply Company, Inc. the prompt payment of any and all invoices sent by Hull Supply Company, Inc. to Applicant. Hull Supply Company, Inc. does not have to exercise all of its remedies against Applicant, but may make a direct demand against Guarantor, who agrees to be 100% responsible for all liabilities and collection costs of Applicant to Hull Supply Company, Inc. Guarantor personally and unconditionally guaranties to Hull Supply Company, Inc., its successors or assigns.
6) Guarantor waives notice of acceptance of this guaranty by Hull Supply Company, Inc., notice of default, and all other notices to which Guarantor might otherwise be entitled.
7) This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created in this Agreement are performable in Travis County, Texas.
8) Guarantor agrees to pay all collection costs including attorney's fees.
9) This guaranty may only be amended or modified in writing.
10) This Agreement shall be binding and inure to the benefit of the parties and their respective heirs, executors, administrators, legal representatives, successors and assigns, and when permitted by this Agreement.
11) In case any one or more of the following provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such as invalidity, illegality or unenforceability, shall not effect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

EXECUTED this the _____ day of _____, 20__.

GUARANTOR:

[Signature]

[Printed Name]

[Address]

[City, State, Zip]

[*Drivers License Number]
*Attach copy of Drivers License



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ACCOUNT IDENTIFICATION AND AUTHORIZATION OF USE

Please provide the following information for your company, as it should appear on your account.

Company Name: _____

Mailing Address: _____

Physical Address: _____

Phone: _____ Fax: _____

INVOICING INFORMATION YOU NEED

In an effort to accommodate our customers' invoice payment procedures and to expedite receipt of payment, please indicate information that your company needs to have appear on invoices submitted for payment.

(Please check all that apply)

- Job Name
- Job Number
- Job Location
- Purchase Order Number
- Who Called or Authorized
- Other _____

Thank you in advance for your cooperation,

Cheryl Collier
Credit Department



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About Hull Supply:

For over 30 years Hull Supply has been the Central Texas market leader in the Commercial Doors, Frames and Hardware industry. We serve customers throughout Texas and the United States. We carry a large on-site inventory, do some of our own fabrication work and have a fully staffed service department and an access control division.

Based in Austin, TX, Hull Supply provides material, installation and service for Divisions 8 (commercial doors, frames, and hardware) and 28 (security access controls). We also provide materials for Division 10 (toilet partitions and accessories). We are Licensed as both U.L. and W.H.I. Fire Rating Facilities. We offer best quality custom manufacturing and maintain an enormous inventory.

Hull's staff has a comprehensive knowledge of products, application and codes. Our customers receive fast and professional service with products that fulfill the requirements of each project, no matter how large or small. The expertise and resources you'll find at Hull Supply, plus our commitment to getting it right and on time, add up to an incredible supply source for you and your business.

The following is a just a short list of products and services we provide:

Our Products:

- **Finish Hardware** – Locksets, Closers, Exit Devices, Hinges, Pivots, Electrified Hardware, Corner Guards, Thresholds, Weather-stripping and many other items from major manufacturers.
- **Hollow Metal** – Doors, Frames and Borrowed Lites with custom modification services. (Licensed U.L. Fire Rating facility).
- **Wood Doors** - Stocking prefinished and unfinished or machined slabs, stock door types include: Birch, Red Oak, White Oak, Honduras Mahogany, African Mahogany, Cherry, Teak and Walnut. Other veneers, finishes and cores are available by order. Plastic Laminate doors are available with short lead times. (Licensed W.H.I. Fire Rating facility).
- **Timely Prefinished Steel Frames**, Sidelites and Borrowed Lites, with in-house custom modifications. (Licensed W.H.I. Fire Rating facility).
- **Raco Aluminum Frames** and Glazing Materials. 20 Minute Fire Rating on Freestanding Frames with sidelite material available.
- **Fire Extinguishers** and cabinets. **Signage** – Handicap and other

Our Services:

HULL SERVICES, Service and Repair

Installation, Repair, Modification or Adjustment of doors, frames, hardware, and electrified hardware. Our expert technicians and trucks stocked with materials and tools allow us to respond quickly to emergency or routine requests. Call today, 512-385-1262.

HULL ACCESS CONTROLS, License # B15803, Installation and Repair

We focus on access control system mechanisms for electronic key management. We can arrange installation and programming, or modify the door and/or frame. For current infrastructures using legacy serial item controllers, we can upgrade to network-controller or IP-controlled hardware.

Whether using serial controllers, network controllers, or IP controllers, the goal remains protection and accountability for your door entry and exit control systems.

Hull Supply at www.hullsupply.com

Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Name of purchaser, firm or agency	
Address (Street & number, P.O. Box or Route number)	Phone (Area code and number)
City, State, ZIP code	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code: _____

Description of items to be purchased or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

Purchaser sign here ▶	Title	Date
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NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

**This certificate should be furnished to the supplier.
Do not send the completed certificate to the Comptroller of Public Accounts.**

Texas Sales and Use Tax Resale Certificate

Name of purchaser, firm or agency as shown on permit	Phone (Area code and number)											
Address (Street & number, P.O. Box or Route number)												
City, State, ZIP code												
Texas Sales and Use Tax Permit Number (must contain 11 digits)												
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Out-of-state retailer's registration number or Federal Taxpayers Registry (RFC) number for retailers based in Mexico												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 250px; height: 15px;"></td> <td style="padding-left: 20px;">(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)</td> </tr> </table>			(Retailers based in Mexico must also provide a copy of their Mexico registration form to the seller.)									
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I, the purchaser named above, claim the right to make a non-taxable purchase (for resale of the taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____

City, State, ZIP code: _____


Description of items to be purchased on the attached order or invoice:

Description of the type of business activity generally engaged in or type of items normally sold by the purchaser:

The taxable items described above, or on the attached order or invoice, will be resold, rented or leased by me within the geographical limits of the United States of America, its territories and possessions or within the geographical limits of the United Mexican States, in their present form or attached to other taxable items to be sold.

I understand that if I make any use of the items other than retention, demonstration or display while holding them for sale, lease or rental, I must pay sales tax on the items at the time of use based upon either the purchase price or the fair market rental value for the period of time used.

I understand that it is a criminal offense to give a resale certificate to the seller for taxable items that I know, at the time of purchase, are purchased for use rather than for the purpose of resale, lease or rental, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

 Purchaser	Title	Date
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This certificate should be furnished to the supplier.
Do not send the completed certificate to the Comptroller of Public Accounts.